

NEBRASKA NATIONAL GUARD
HUMAN RESOURCES OFFICE
2433 NORTHWEST 24TH STREET
LINCOLN, NEBRASKA 68524

ACTIVE GUARD RESERVE VACANCY ANNOUNCEMENT

Announcement Number: AGR-AR-26-025

Closing Date: 05 December 2025

Position Title: Chief Instructor/Operations NCO (13017)

Location: 209th RTI, Ashland, NE

Military Grade Range: Minimum SFC/E7 - Maximum MSG/E8

Military Requirements: Designated MOS is 88M. Must be 88M qualified and be able to obtain Special Qualification Identifier 8 within 6 months of assignment. Must have a valid Civilian and Military Driver's License. Must become Proponent certified as an 88M MOS-T instructor within 12 months of appointment. Must have no flagging actions. Must demonstrate knowledge of the current 88M/Transportation operations and understand the Operational Environment. Maintain Combat Lifesaver and AED Certifications. Attain and maintain Range certification. Must possess and maintain a valid SECRET security clearance. **Applicants will review the qualifications for the award of this MOS in Department of the Army Pamphlet (DA PAM) 611-21 for further demand rating and qualifications for initial award of MOS. Failure to review these qualifications may result in the applicant not being eligible for the position.**

Area of Consideration: All members of the Nebraska Army National Guard and meeting the minimum requirements may submit applications for this position. **All current hiring procedures will be in accordance with NEARNG Selection Process Policy guidelines. AGR's within 24 months of initial tour or 18 months of assignment or reassignment of closing date of this announcement requires a stabilization waiver. Stabilization waiver request must be submitted with application by closing date.**

Qualified applicants will be referred to the selecting official in the following order.

Area 1: On-board AGR Soldiers (MSG/E8) who are 88M qualified. Soldiers on interim promotions will not be considered as Area 1 applicants.

Area 2: Select Train Educate Promote List (STEP) of on-board AGRs CPMOS qualified (SFC/E7, 88M).

Area 3: N/A

Area 4: N/A

General Requirements:

1. Knowledge of military training management.
2. The ability to display oneself as a role model and mentor.
3. The ability to conduct instruction in a military environment
4. Must adhere to Army standards and as such must set the example of basic skills and physical fitness.
5. A valid state driver's license is required
6. Possesses an understanding of the current Operating Environment (OE).

Summary of Duties: Responsible for the quality of instruction presented and course management of courses within the branch. This position has direct management responsibilities for all Soldiers assigned to the respective CMF section and operational control of instructors not assigned to, but instructing in the CMF. The Chief Instructor/Operations NCO serves as the direct supervisor for Course Managers/Senior Instructors and ensures that Instructors and Senior Instructors certification files are maintained. Ensures all paperwork meets TRADOC accreditation standards. Coordinates the scheduling of course training with internal and external instructors. Coordinates the scheduling of course attendees with HRC and Proponent Offices of Training Management. Reviews and evaluates training through course feedback. Coordinates with career/branch management authorities. Evaluates instructors during instruction and exams at least quarterly. Maintains and updates student database on graduates, non-graduates, course eliminations, and any actions taken. All

disciplinary infractions and honor code violations will be brought to the attention of the Chief Instructor for immediate resolution.

Application Instructions

E-mail may be sent to ng.ne.nearng.list.hro-agr-job-apps@army.mil with a subject line of "Job Application AGR-AR-__-__ (list job announcement number)". Encrypted emails can be accomplished using DoD Safe at <https://safe.apps.mil>. Electronic applications will be submitted as one PDF attachment named "*Last Name, First Name, AGR-AR-__-__ (list job announcement number)*". Applications submitted in multiple attachments will not be accepted. Applications or attachments which are unreachable or cannot be opened will not be accepted or considered.

Candidates may apply by submitting a completed *Application for Active Guard/Reserve (AGR) Position*, NGB Form 34-1. Reference AR 135-18 Para 2-3 and NGR 600-5 Para 2-4 the following documents must be submitted. Packets without the appropriate documents or a written explanation will not be processed for interviews. *Applicants will use the Application Checklist to ensure proper documentation is submitted. The Application Checklist can be downloaded from the Nebraska National Guard Opportunities webpage.

To qualify for initial entry in the AGR Program applicants must meet the eligibility requirements in AR 135-18 paragraphs 2-1, 2-2, and 2-3. IAW AR 600-8-2, Flagged ARNG and US Army Reserve (USAR) soldier may not apply for AD or ADT.

In order to comply with United States Department of Defense (DoD) requirements and ensure the safety and security of the missions, programs, property and personnel of the Nebraska Military Department and Nebraska National Guard, employees must obtain the appropriate background investigation and maintain the level of security clearance assigned to their respective work.

Failure to obtain and maintain the designated type of security clearance/background check required for the respective work, may result in a job offer being rescinded, separation of employment, and/or other actions as may be deemed in the best interest of the agency.

Prior to appointment individuals must meet the security clearance requirements for the position or submit the required documents to the Nebraska National Guard Personnel Security Manager for processing the appropriate investigation. Required forms for AGR positions – SF 86, PSIP Initiation Form, Birth Certificate (or other proof of citizenship) and Fingerprints. Technician positions also require the OF 306 and Application/Resume.

The use of official mail to forward employment applications is prohibited. Applications submitted using government postage will not be considered.

Applications may be submitted by e-mail or hand-delivered to the HRO no later than 1600 hours on the closing date. Applications received after the closing time will not be considered for the position.

Hand deliver applications to: NE National Guard
Human Resource – AGR Branch
2433 NW 24th Street
Lincoln, NE 68524

The HRO is not responsible for any malfunctions when using electronic means to transmit job applications. Applicants may verify receipt of their application telephonically or via email.

The Nebraska National Guard is an equal opportunity employer; we do not discriminate on the basis of race, sex, religion, national origin or ethnicity.